

CON\*NECT Strategic Alliances, located in downtown Toronto, Ontario, is hiring a Essential Skills Subject Matter Expert for an exciting new 3-year initiative, the National Literacy and Essential Skills Intervention project. Reporting to the Project Coordinator, this part-time contract position is an excellent opportunity to assist Canada's workforce to be skilled and trained to meet new job demands.

## Project Overview

CON\*NECT has received funding from HRSDC to develop a series of models that will integrate a Literacy & Essential Skills approach into existing active employment measures, retraining options and active job searches; increase the capacity of service providers and employment counselors to provide assessment and referral services; and build the confidence of adult learners in relation to LES in order to assess their skill levels to develop action plans for re-entry into the workforce or re-training options. The project aims to improve employability by providing models to identify the literacy and essential skills of adults to obtain jobs and/or to increase their employment prospects.

## Position overview

CON\*NECT is seeking part-time Subject Matter Experts in the field of Literacy and Essential Skills to support the Project Office, and to provide full-time staff with the necessary background and connections to fulfill project deliverables.

Project deliverables, lead by the Project Office, include:

- A gap analysis of existing literacy and essential skills tools
- Development of a series of innovative tools or models to assess literacy and essential skills upgrading
- Development of an evaluation strategy
- Piloting of the tools, in both official languages, in several communities across Canada
- Development of a series of individual case studies
- Development and delivery of awareness-raising sessions for employment counselors
- Development of an interactive webpage, designed to house the tools and models once piloted

While the project office is housed within the CON\*NECT building, the option of working remotely is available, and can be discussed.

CON\*NECT expects these part-time SMEs to work an average of 13.5 hours a week, and is prepared to pay a generous hourly rate to the individual or organization involved to ensure appropriate involvement. Bilingualism is an asset.

Interested candidates and/or organizations are asked to forward a letter of intent with qualifications relative to the project scope clearly outlined. Applications will be accepted by **e-mail only**, to [hr@collegeconnect.on.ca](mailto:hr@collegeconnect.on.ca), no later than midnight on March 19, 2010. Please quote "LES SME P/T" in the subject line of your e-mail.

We thank all applicants for their interest in this opportunity; however, only those considered for an interview will be contacted.